



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

SCOTT HAGGERTY - CHAIRPERSON
RANDY ATTAWAY
HAROLD BROWN
MARY KING

DENA MOSSAR –VICE CHAIRPERSON
AMOS BROWN
WILLIAM CARROLL
JULIA MILLER

WEDNESDAY
DECEMBER 6, 2000
9:30 A.M.

4TH FLOOR
CONFERENCE ROOM

REVISED AGENDA

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVE MINUTES OF OCTOBER 17, 2000**
4. **REVIEW POLICY AND PROCEDURE OF HEARING BOARD APPOINTMENTS**
R. Kwong/4920
Review and consider Board policy and procedure for Hearing Board appointments, reappointments and the selection of alternates.
5. **CONSIDER ADVANCED STEP HIRE FOR DIRECTOR OF INFORMATION SERVICES**
E. Garvey/4970
Pursuant to District Administrative Code, Division III, Section 6.4 – Determination of Salary Rates, consider staff's recommendation to offer the position of Director of Information Services at Step E of the corresponding salary range.
6. **CLOSED SESSION – CONFERENCE WITH DISTRICT'S LABOR NEGOTIATING TEAM**
Pursuant to Government Code Section 54957.6(a) the Committee will meet with the Management Negotiating Team to discuss the "Meet and Confer" process between the District and the Bay Area Air Quality Management District Employees' Association, Inc.
7. **CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL** **R. Kwong/4920**
Anticipated Litigation and Personnel Evaluation (Government Code Sections 54956.9(b)3(e) and 54957)
Based upon existing facts and circumstances regarding a threat of litigation against the District, its Directors, Employees and Appointees, a need exists to meet with District Counsel to confer on this matter and to determine a course of action, if any.

8. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**

Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

9. **TIME AND PLACE OF NEXT MEETING AT THE CALL OF THE CHAIR**

10. **ADJOURNMENT**